

## Consumer Disclosure Information

As a student, it is important to know where to find helpful information about the institution as you progress through your program. In accordance with federal law, this consumer disclosure sheet is intended to help you locate some of that information.

### Outcomes Information

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› **ACCSC Graduate Employment Disclosure:**

Placement and Graduation rates calculated and reported pursuant to institutional accrediting body requirements are included in the **ACCSC Graduate Employment Disclosure**, which is available online at [www.altierus.edu](http://www.altierus.edu) on the campus location page under Important Consumer Information and Disclosures.

› **Student Right to Know and other Outcomes:**

Retention rates, graduation rates, ethnicity rates and other outcome information can be found on the **Student Right to Know and Other Outcomes Information** disclosure, which is available online at [www.altierus.edu/disclosures](http://www.altierus.edu/disclosures).

Both of these documents are available from any member of the campus enrollment team.

### Institutional Information Disclosures

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› **Information on Institutional and Program Accreditation, Approval and Licensure:**

All information on institutional and program accreditation, approval and licensure is listed in the institution's catalog. A copy of the catalog is available on the school website and may also be obtained from any member of the campus enrollment team.

› **Transfer of Credit Policies:**

This information is included in the institution's catalog in the section titled **Transfer of Credits**. A copy of the catalog is available on the school website and may also be obtained from any member of the campus enrollment team.

› **Student Body Diversity (includes information regarding percentage of enrolled students based on gender, race and ethnicity, and Pell Grant recipients):**

This information is included in the **Student Right to Know and Other Outcomes Information** disclosure, which is available online at [www.altierus.edu/disclosures](http://www.altierus.edu/disclosures).

› **Information on Academic Programs, Satisfactory Academic Progress, Faculty Information and Institutional Facilities:**

Information on academic programs offered, the institution's satisfactory academic progress policy, faculty information and a description of the institution's facilities is listed in the institution's catalog. A copy of the catalog is available on the school website and may also be obtained from any member of the campus enrollment team.

› **Information on the Institutional Refund Policy, Withdrawal Process and Return to Title IV Policy:**

Information on the institutional refund policy; the process to officially withdraw from the institution; and the requirements for return of Title IV, HEA grant or loan aid is listed in the institution's catalog. A copy of the catalog may be obtained from any member of the campus enrollment team.

› **Services for Students with Disabilities:**

This information is included in the institution's catalog in the section titled, **Disability Accommodation Procedure** and is also available from the campus director.

## Crime, Safety and Health Disclosures

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### › **Drug Violation Disclosure:**

This information is contained in the ***Drug-Free Schools Annual Disclosure***, which is included in your enrollment packet, and is available from your admissions representative. This information is also available online at [www.altierus.edu](http://www.altierus.edu) on the campus location page under Important Consumer Information and Disclosures.

### › **Copyright Infringement Policy:**

This information is contained in the ***Peer-to-Peer File Sharing Policy***, which is available online at [www.altierus.edu/disclosures](http://www.altierus.edu/disclosures).

It is the intention of our school to strictly enforce a policy of zero tolerance for copyright violations and to comply with all applicable laws and regulations. Any student who engages in the unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, is subject to sanctions under the ***Code of Student Conduct***. Additionally, a person found to have committed a copyright violation may be subject to civil liabilities, including up to \$150,000 for each separate act of infringement, and may be subject to criminal prosecution.

For additional information about Altierus's Copyright Infringement policies and process, please contact email [studentservices@altierus.org](mailto:studentservices@altierus.org).

### › **Annual Security Report:**

The ***Annual Security Report*** is distributed to all students by October 1 each year. A copy of the most recent ***Annual Security Report*** is available from any admissions representative and is available online at [www.altierus.edu](http://www.altierus.edu) on the campus location page under Important Consumer Information and Disclosures.

### › **Reporting of Hate Crimes:**

This information is published in the ***Annual Security Report***, which is updated and distributed to all students by October 1 each year. A copy of the most recent ***Annual Security Report*** is available from any admissions representative and is available online at [www.altierus.edu](http://www.altierus.edu) on the campus location page under Important Consumer Information and Disclosures.

### › **Emergency Response and Evacuation Policies:**

This information is published in the ***Annual Security Report***, which is updated and distributed to all students by October 1 each year. A copy of the most recent ***Annual Security Report*** is available from any admissions representative and is also available online at [www.altierus.edu](http://www.altierus.edu) on the campus location page under Important Consumer Information and Disclosures.

### › **Information for Victims of Crimes:**

A victim of a crime is entitled to certain protections under federal law and should contact the campus director for additional information.

### › **Family Educational Rights and Privacy Act (FERPA):**

Information on students' rights under FERPA is in the institution's catalog. A copy of the catalog may be obtained from any member of the campus enrollment team and is also available online at [www.altierus.edu](http://www.altierus.edu) on the campus location page under Important Consumer Information and Disclosures. This information can also be found in the ***Notification of Rights Under FERPA***, which is available online at [www.altierus.edu/disclosures](http://www.altierus.edu/disclosures).

### › **Vaccination Policy:**

Vaccination requirements vary by program and by location. Information on specific vaccination requirements is listed in the institution's catalog. A copy of the catalog may be obtained from any member of the campus enrollment team and is also available online at [www.altierus.edu](http://www.altierus.edu) on the campus location page under Important Consumer Information and Disclosures.

## Student Financial Aid Disclosures

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› **Cost of Attendance:**

The cost of attending school depends on a student's program of study. Information on the cost of a specific program is available from your student finance planner. This information is also provided in the institution's catalog and in the **Program Disclosures**, which are available from any member of the campus enrollment team. This information is also available online at [www.altierus.edu/disclosures](http://www.altierus.edu/disclosures).

› **Loan Terms and Conditions:**

This information is included in the booklet titled **Insight – Undergraduate Loan Counseling Guide to Successful Repayment**, which is available in the Student Finance office.

› **Median Loan Debt:**

This information is included in the **Program Disclosures**, which is available from any member of the campus enrollment team. This information is also available online at [www.altierus.edu/disclosures](http://www.altierus.edu/disclosures).

› **Entrance Counseling:**

This information is included in the booklet titled **Insight – Undergraduate Loan Counseling Guide to Successful Repayment**, which is available in the Student Finance office. This information is also available on your student portal.

› **Exit Counseling:**

This information is included in the booklet titled **Insight – Undergraduate Loan Counseling Guide to Successful Repayment**, which is available in the Student Finance office. This information is also available on your student portal.

› **Financial Assistance Information:**

This information is contained in the enrollment packet paperwork, which includes the booklet titled **Student Finance Planning**, and is available from your student finance planners.

› **Government Grant and Loan Options:**

This information is available from your student finance planner and is also available online at [www.altierus.edu/disclosures](http://www.altierus.edu/disclosures).

› **National Student Loan Data System:**

This information is included in the booklet titled **Insight – Undergraduate Loan Counseling Guide to Successful Repayment**, which is available in the Student Finance office.

› **Voter Registration:**

- › Go to [www.eac.gov](http://www.eac.gov), click on "Resources for Voters" (scroll slightly down on the page), then select "Voter Registration Form" (third link on the left) to find registration forms that you can download and fill out. Contact your campus director for any additional information or with any questions you may have.

› **Textbook Information:**

Textbooks are included in the cost of tuition. The campus can provide a list of all required textbooks for a program. This list includes the books' ISBNs.

› **Student Loan Code of Conduct:**

The **Student Loan Code of Conduct** is located online at [www.altierus.edu/disclosures](http://www.altierus.edu/disclosures).